

| Application Information | |
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| Application Number(s) | |
| Applicant and business name | |
| Date business established | |
| How long has the business been trading? | |
| How long has the applicant been associated with the business? | |
| Nature of business | |
| Position held by applicant | |
| What is the applicant's percentage shareholding? | |
| How long have you acted for the applicant? | |

| Please complete this section for sole traders or partnerships (please complete all boxes, we can only accept certified figures) | | | | | | |
|---|----------|--------------|-----------------------------------|---|----------------------------|----------------------|
| Year End (MM/YY) | Turnover | Gross profit | Net profit (loss) before drawings | Applicant's share of net profits (loss) | Balance of capital account | Applicant's drawings |
| | | | | | | |
| | | | | | | |

| Projection - (only complete if a projection has been requested by FHL or profits have decreased in the latest financial year) | | | | | |
|---|----------|--------------|-----------------------------------|---|----------------------|
| Year End (MM/YY) | Turnover | Gross profit | Net profit (loss) before drawings | Applicant's share of net profits (loss) | Applicant's drawings |
| | | | | | |
| | | | | | |

| Please complete this section for Limited Companies (please complete all boxes, we can only accept certified figures) | | | | | | | |
|--|----------|--------------|-----------------------------------|-------------------|----------------------|-------------------------------------|-------------------|
| Year End (MM/YY) | Turnover | Gross profit | Net profit (loss) before taxation | Applicants salary | Applicants dividends | Total assets less total liabilities | Shareholder Funds |
| | | | | | | | |
| | | | | | | | |

| Projection - (only complete if a projection has been requested by FHL or profits have decreased in the latest financial year) | | | | |
|---|----------|-----------------------------------|-------------------|----------------------|
| Year End (MM/YY) | Turnover | Net profit (loss) before taxation | Applicants salary | Applicants dividends |
| | | | | |
| | | | | |

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Is the business currently solvent? YES NO

Please provide explanations in the box below where **any** of the following applies:

- Turnover and/or net profits have decreased in the latest year.
- Turnover and/or net profits have significantly increased in the latest year.
If this is the case, please also comment on sustainability.
- The applicant's personal income from the business has decreased in the latest year.
- The applicant's personal income from the business has significantly increased in the latest year.
If this is the case, please also comment on sustainability.

| | |
|---|--|
| Accountants name (Mandatory) | |
| Qualifications (Mandatory) | |
| Signature (Mandatory) | |
| Date (Mandatory) | |
| Accountant's practice stamp (Mandatory) (if none available please send accompanied by a covering letter on your company's letter head) | |

Recognised qualifications:
ACA, FCA, ACCA, FCCA, AAPA, FAPA, ACMA, FCMA, MAAT, FMAAT, CTA, AIA, CA (ICAS), CIMA, CIPFA, IFA, CTTA.
If you do not hold one of these qualifications we will require SA302s and the Tax Year Overview for Sole Traders or Partnerships.
For Limited Companies the accountant's certificate must be reviewed and signed by an accountant with a recognised qualification.

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